



ICT and Computer Use Policy

14-36 Lesdon Avenue Cranbourne 3977 Tel: 5996 8900

Email: rangebank.ps@edumail.vic.gov.au

Website: <http://www.rangebankps.vic.edu.au/>

RATIONALE:

The purpose of this policy is to make clear expectations that exist for any user of the Computer Network and related technologies within Rangebank Primary School.

Rangebank Primary School students have access to Information and Communication Technologies at school including access to our school network of computers, tablets, the Internet, apps, digital and video cameras, televisions and interactive whiteboards. The goal of all ICT use at Rangebank Primary School is to improve learning outcomes for all students.

Appropriate use of the network, including the Internet, reflects high ideals of safety, personal responsibility and respect for others.

AIMS:

Rangebank is committed to the pursuit of excellence in learning and teaching through the integration of learning technology into education programs. Key principles underlying the effective use of computers in learning include curriculum integration, equitable access and participation, flexible learning environments, teacher professional development and resource management.

Definition:

Learning technology is concerned with the use of **computers and related technologies in learning**. This focus addresses the educational application of computers to enhance and extend learning and teaching.

Learning technology devices include computer hardware and software, tablets, printers and a range of other technologies that interface with a computer (cameras, microscopes, projectors etc).

eSmart and Cyber Safety

We abide by the eSmart values of Safe, Smart and Responsible when using Information and Communication Technology. Therefore we do not tolerate any form of bullying especially when using technology. We seek to create a safe environment, where children feel secure, are encouraged to speak, listen and to take an active role in their learning and develop an understanding of how to act in a safe, smart and responsible way as part of the online world.

This document should be read in conjunction with the following school documents:

- Responsible Use of the Internet and ICT Equipment/Devices at Rangebank Primary School Agreement – all students
- eSmart Policy

IMPLEMENTATION:

All students will be required to sign a 'Responsible Use of the Internet and ICT Equipment/Devices at Rangebank Primary School Agreement' form at the commencement of each school year.

Learning technologies at Rangebank Primary School will enable students and teachers to create new educational environments by using tools that not only process information but also allow the learner to investigate, manipulate, test and extend knowledge.

Students will use computers for the attainment of curriculum goals in accordance with AusVELS.

The use of computers by students and teachers will foster and support:

- the development of functional competencies and skills



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- the development of capacities for creative thinking
- opportunities to develop independently and collaboratively in both local and online forums
- develop an awareness of how to use learning technologies in a smart, safe and responsible manner

Students will develop skills and competencies in the safe, smart use of computers and an understanding of the role of computers in society.

All students will learn about computers and gain an understanding of the role of computers in their everyday life.

Teachers will acquire skills and competencies in the use and application of computers, audiovisual applications and subsequent programs.

Teachers must develop skills and competencies in the use and application of computers, to ensure support for the integration of learning technology across the P-6 curriculum.

Curriculum integration

Students' use of computers and learning about computers should be integrated with other curriculum activities. Students should develop skills and understandings through using computers for meaningful tasks that are closely related to curriculum goals. The use of computers by students within the contexts of their daily classroom activities should provide a framework to facilitate the transfer of skills and competencies for lifelong learning.

EVALUATION:

- Complete class sets of Responsible Use of the Internet and ICT Equipment/ Devices at Rangebank Primary School Agreement.
- ePotential survey – all staff to complete allowing for ICT goals to be established.
- Clear progression and attainment of goals within the current eLearning Plan
- Collection of data relating to the use of ICT and computers by the students, staff and the wider parent community.
- Computers and ICT are used to support learning in the classroom and are present in the planning of all curriculum activities.

CERTIFICATION

This policy was adopted at the School Council Meeting held at Rangebank Primary School,

on

Signed.....
School Council President

Signed.....
Principal



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