

Dear parents and guardians,

Welcome to Rangebank Primary School! We are thrilled to have you join our school community and look forward to supporting your children on their educational journey.

Our school is using an online system for new Foundation (Prep) enrolments to Victorian government schools, called VicStudents. A copy of the VicStudents Reference Guide is included in this pack with easy step-by-step instructions to help you to apply for our school.

**To get started:**

- Visit <https://students.educationapps.vic.gov.au/s/> to create an account and complete the online application form by Friday 26 July 2024. If you would prefer to submit a paper application form, please contact us.
- We will review the information submitted and communicate the outcome of your application with you via VicStudents by Friday 9 August 2024.
- You should accept one enrolment offer by Friday 23 August 2024. When accepting an offer, you will be required to provide additional personal and health information that will be shared with the school.

It is a legal requirement that copies of the following documents are provided when enrolling a child in an Australian government school. You will be required to upload digital copies to your VicStudents application before submitting:

- Birth Certificate or Passport (Proof of residency)
- Immunisation Statement (can be accessed via Medicare)
- Proof of Address (a utilities bill, driver's license, etc.)

In addition to your VicStudents application, to support you through the enrolment process, please find the following documents included in this pack that are to be completed and returned to the school:

- Photo Consent Form
- Local Excursion Form
- Acceptable Use of Technology Form

Should you have a Centrelink Healthcare card, you may be eligible for your child to receive support through the Camps, Sports and Excursions Fund (CSEF). This fund provides subsidy to help students to engage in extra-curricular activities. If you believe that you may be eligible for this support, please speak with our Reception staff for a CSEF form.

For families enrolling for Foundation 2025, further information about our Transition processes will be provided over the coming months. In the interim, if you have any questions about our Foundation program or would like to discuss your child's needs, please contact the school on 03 5996 8900 to arrange an appointment with a member of our Principal class team.

We look forward to welcoming you to our school community!

Yours Sincerely,



Adriana Allan  
Principal

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*We respectfully acknowledge the Traditional Owners of the land where we learn, create and work and pay respect to the First Nations Peoples and their elders, past, present and future.*