



*Dear parent/guardian,*

Rangebank Primary School is looking forward to another great year of teaching and learning and would like to advise you of Rangebank Primary School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

The environment and resources that we enjoy today represent the contributions made by our parent/carer community over many years. Parent/carers voluntary contributions make significant difference to the quality of our programs. This financial support ensures that we can continue to provide an excellent range of facilities and recourses for your children. Your support in 2024 allowed us to:

- Provide high quality programs and specific subject materials and equipment for: English, Mathematics, Science, Art, Music, Language and P.E;
- Maintain and develop the school grounds (including resurfacing ageing flooring and replacing cabinetry in our junior building, replace and upgrading heating and cooling systems and repaint the middle school building and relocatable classrooms).
- Ensure the upkeep of our computer devices to enhance the learning experience.
- Maintain sufficient class sets of books for students to develop their reading skills.
- Facilitate Literacy and Mathematics online digital subscriptions.
- Provide a wide range of sporting equipment and programs.
- Arrange for individual student supplies and class bulk stationery supplies.
- Offer effective First Aid for all students.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

A handwritten signature in black ink, appearing to read "A. Allan".

Adriana Allan  
School Principal

A handwritten signature in black ink, appearing to read "Belinda Golding".

Belinda Golding  
School Council President

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
<i>Classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>• <i>Art – paint, crayons, canvas, glitter, coloured paper</i></li> <li>• <i>Science Materials</i></li> <li>• <i>Mathematics – Books and Stationery</i></li> <li>• <i>English – Books and Stationery</i></li> <li>• <i>Sports – equipment</i></li> </ul>	\$75.00
<i>Online subscriptions</i> <ul style="list-style-type: none"> <li>• <i>Essential Assessment Numeracy</i></li> <li>• <i>Reading Eggs</i></li> </ul>	\$15.00
<i>ICT devices – provision of devices from the shared classroom sets</i>	\$50.00
<i>Printing and photocopying of worksheets and learning materials</i>	\$20.00
<b>Total Curriculum Contributions</b>	<b>\$160.00</b>

<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
<i>School Sports Victoria affiliation</i>	\$5.00
<i>Student wellbeing programs</i>	\$10.00
<i>First aid equipment</i>	\$5.00
<i>School grounds maintenance and improvements</i>	\$20.00
<b>Total Other Contributions</b>	<b>\$40.00</b>

<b>Tax deductible contributions</b>	
<b>Building fund.</b> <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure (Suggested - \$50.00).</i>	\$
<b>Library.</b> <i>A tax-deductible contribution to support book purchases and other equipment that sustain the library (Suggested - \$50.00).</i>	\$
<b>Total Amount</b>	\$



**Extra-Curricular Items and Activities – provided on a user-pays basis**

*Rangebank Primary School* offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

*The cost of extra-curricular items and activities will be advised throughout the year.*

Extra-Curricular Items and Activities	Amount
Optional 3-4 School Camp	\$TBA
Optional 5-6 School Camp	\$TBA
<i>Optional 5-6 Interschool sports program</i>	\$TBA
<i>Other optional camps and excursions to be scheduled</i>	\$TBA
<b>Total Extra-Curricular Items and Activities</b>	<b>\$TBA</b>

**Financial Support for Families**

*Rangebank Primary School* understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- cost savings options available at the school, such as second-hand uniforms and the loan of school resources where available.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Cameron Macnab*

Ph: 03 5996-8900 | Email: [Cameron.macnab@education.vic.gov.au](mailto:Cameron.macnab@education.vic.gov.au)



**Total**

Category	Totals
Curriculum Contributions	\$160.00
Other Contributions	(Non-tax deductible) \$40.00
	(Tax-deductible) \$
Extra-Curricular Items and Activities	\$
<b>Total</b>	<b>\$</b>

**Payment methods**

*Compass, Bpay (Request your Bpay code from the school office) or Eftpos.*

**Refunds**

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.]*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.